

Board Director Role

Directors of the Waverley Woollahra Art School (WWAS) Board are required to uphold and advocate for the art school's mission and values, maintain good governance and ensure the interests of WWAS is placed ahead of any personal benefit.

Board Directors are expected to develop a broad understanding of the art school's programs and priorities as an essential component of their duty of care. This knowledge provides a sound basis for their financial decision-making, fundraising and further advocacy to the broader community. Directors will be provided with a copy of the Board Rules and Charter for their reference. A commitment to the Board of two to three years is encouraged and Directors must obtain a Director Identification Number from ABRS.

Directors take a leading role in planning for the future and are the guardians of the WWAS mission and vision which includes creating strategic plans to achieve, deciding where we want to be and how we plan to get there. Every Director works towards the strategic plan and encourages examination of established directions and strategies to ensure contemporary relevance and results.

Directors are expected to read and understand any materials provided concerning topics the Board will be considering, attend meetings on time and give reasonable notice if unavailable to attend a bimonthly meeting. Any special knowledge gained as a Board Director should remain confidential and be used for the benefit of the school and never to further personal interests. If conflicts of interest occur, Directors are required to inform the Board as soon

as possible. This is rarely a problem but a Director may be required to sit out when this issue is discussed.

Each Director must ensure they understand the school's financial position and be familiar with its financial statements – everyone on the board shares a responsibility to make sure the finances are managed well, not just the Treasurer. Directors must ensure the art school is solvent with the resources it needs to conduct activities, meet its debts and achieve its purpose.

Board Directors should be respectful of other members, listen and work as colleagues that are part of a team. Open and robust discussions are encouraged. Board decisions provide the consolidated messaging for the greater community. Although Board members act as a group, Directors should not just follow the crowd and should always do what they think is best for the school, even if sometimes it means taking a different view to other Directors.

In line with the WWAS mission and vision, the Board is responsible for the job description and selection of the art school Manager. The Board works closely with its appointed Manager to further the art school's goals and to broaden its financial and community support base. Together they regularly review the art school's overall mission and program goals and decide on a regular evaluation process to monitor effectiveness.

Board Directors are unable to enter Art Prizes run by WWAS and must be members of the WWAS cooperative.